



3550 Providence Drive, Anchorage, AK 99508  
Tel.: 907.786.7824 \* email: uaa\_dmeecks@uaa.alaska.edu

### EMPLOYMENT APPLICATION

WE ARE AN EQUAL OPPORTUNITY EMPLOYER and our employment decisions are made without regard to race, color, religion, creed, gender, gender identity or expression, age, national origin or ancestry, citizenship, disability, sexual orientation, marital status, pregnancy, veteran status, membership in the uniformed services, genetic information, or any other basis protected by applicable law. We reasonably accommodate individuals with handicaps, disabilities and bona fide religious beliefs.

Name: \_\_\_\_\_  
Last First Middle Initial

Address: \_\_\_\_\_  
Street address City State/Zip Code

Best Contact Phone No. Social Security No.

Position Applied For: \_\_\_\_\_  
Circle: Part Time Full Time

Salary range desired: \_\_\_\_\_ Date available to start: \_\_\_\_\_

#### APPLICANT'S ACKNOWLEDGMENT

*(Please read carefully and sign.)*

I certify that the information I have given herein is true and complete to the best of my knowledge. I understand that any intentional misrepresentation, omissions of facts or incomplete answers in any application document may disqualify me from further consideration for employment. I further understand that, if employed, any misrepresentations or omissions of facts in any application document may be cause for discipline up to and including dismissal, subject to the grievance and arbitration procedure as set forth In the Personnel Policy Manual, a copy of which will be provided to me if I am hired.

I hereby give the Company and/or its designated subscriber permission to contact previous employers, references, and to conduct investigative background inquiries on me limited to consumer credit if handling money is an essential job function of the position hired for, motor vehicle records if driving is an essential job function of the position hired for, and felony criminal convictions for the past seven years. A criminal conviction record will only be considered if the record bears a rational relationship to the duties and responsibilities of the position and such consideration is consistent with business necessity.

I hereby release the Company and any person giving or receiving any such information related to my employment from any liability as a result of such contacts.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Please print and answer all questions completely.

1. Is there any other name under which you have employment or education records?  Yes  No  
 If yes, indicate name that records are listed under: \_\_\_\_\_
2. Are there any days, shifts or hours you will *NOT* work?  Yes  No  
 If yes, please explain \_\_\_\_\_
3. Can you, within 3 days after employment, submit documentation verifying that you are legally eligible to work in the United States?  Yes  No
4. Are you related to any employee of the company?  Yes  No  
 If yes, please state their name and relationship: \_\_\_\_\_
5. Have you ever worked for Comcast/Spectacor or any of our subsidiaries before?  Yes  No  
 If yes, please indicate:  
 Date(s) from: \_\_\_\_\_ and to: \_\_\_\_\_  
 Reason for leaving: \_\_\_\_\_  
 Position: \_\_\_\_\_  
 Supervisor's name: \_\_\_\_\_
6. Are you at least 18 years old?  Yes  No
7. Have you been convicted of a felony in the past 7 years?  
 (*A conviction will not necessarily disqualify you.*)  Yes  No  
 If yes, please briefly explain and give dates: \_\_\_\_\_  
 \_\_\_\_\_

**EDUCATION:**

*(May or may not be considered depending on the job applied for.)*

Please describe any educational degrees, skills, training or experience you believe to be relevant:

8. Number of years of education completed: \_\_\_\_\_
9. Do you possess a High School Diploma or GED Certificate: Yes No
10. Trade School or Job-related Certificates? (e.g., rigging school?) Yes No
11. College? \_\_\_\_\_ # years or degree: \_\_\_\_\_  
 Course of study: \_\_\_\_\_ Major Field: \_\_\_\_\_
12. Graduate School? \_\_\_\_\_ # years or degree: \_\_\_\_\_  
 Course of study: \_\_\_\_\_ Major Field: \_\_\_\_\_

**EMPLOYMENT HISTORY:**

*(Please include both full-time and part-time employment.)*

Company Name: \_\_\_\_\_ Dates employed: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_ Tel. #: (\_\_\_\_) \_\_\_\_\_

Position held: \_\_\_\_\_ Salary: start \_\_\_\_\_ end \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Company Name: \_\_\_\_\_ Dates employed: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_ Tel. #: (\_\_\_\_) \_\_\_\_\_

Position held: \_\_\_\_\_ Salary: start \_\_\_\_\_ end \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Company Name: \_\_\_\_\_ Dates employed: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_ Tel. #: (\_\_\_\_) \_\_\_\_\_

Position held: \_\_\_\_\_ Salary: start \_\_\_\_\_ end \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

**REFERENCES:**

*Please list three employment references, i.e., supervisors, managers, co-workers, etc.*

\_\_\_\_\_  
Name Organization/Company Name Telephone #

\_\_\_\_\_  
Name Organization/Company Name Telephone #

\_\_\_\_\_  
Name Organization/Company Name Telephone #





**DISCLOSURE AND CONSENT CONCERNING CONSUMER AND INVESTIGATIVE CONSUMER REPORTS**

This form, which you should read carefully, has been provided to you because Global Spectrum, L.P. ("Company") may request Consumer Reports and/or Investigative Consumer Reports from a consumer reporting agency. The Company will use any such report(s) solely for employment-related purposes. Consumer Reports or Investigative Consumer Reports will be obtained from CSS Inc. ("CSS") located at 20 E. Clementon Rd, Suite 201-S, Gibbsboro NJ, 08026. They can be contacted at 856-627-5600. Under the provisions of the Fair Credit Reporting Act, 15 USC, Section 1681 et seq., the Americans with Disabilities Act, the Drivers Privacy Protection Act and all other applicable federal, state, and local laws, I hereby authorize and permit CSS, to obtain a consumer report and/or an investigative consumer report which may include the following: Reports may contain information bearing on your character, general reputation, personal characteristics, mode of living and credit standing. The types of information that may be obtained include, but are not limited to: credit reports, social security number, criminal records checks, public court records checks, including civil, driving records, educational records, verification of employment positions held, workers compensation records, personal and professional references, licensing, certification, etc. The information contained in these reports may be obtained by CSS from private or public record sources including sources identified by you in your job application or through interviews or correspondence with your past or present coworkers, neighbors, friends, associates, current or former employers, educational institutions or other acquaintances.

**CONSENT**

I have carefully read and understand this Disclosure and Consent form and, by my signature below, consent to the release of consumer and/or investigative consumer reports, as defined above, to the Company in conjunction with my application for employment. I further understand that any and all information contained in my job application or otherwise disclosed to the Company by me before, during or after my employment, if any, may be utilized for the purpose of obtaining the consumer reports or investigative consumer reports requested by the Company. I understand that if the Company hires me, it may request a consumer report and/or an investigative consumer report about me, as defined above, for employment-related purposes during the course of my employment. I understand that my consent will apply throughout my employment, to the extent permitted by law, unless I revoke or cancel my consent by sending a signed letter or statement to the Company at any time. This Disclosure and Consent form, in original, faxed, photocopied or electronic form, will be valid for any reports that may be requested by the Company.

\_\_\_\_\_ I acknowledge that I have received the attached Summary of Rights under the Fair Credit Reporting Act. (Please initial)

Applicant Last Name: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_

Social Security #: \_\_\_\_\_ Date of Birth (for ID purposes only): \_\_\_\_\_

Drivers License Number: \_\_\_\_\_ State of Issue: \_\_\_\_\_

Present Address: \_\_\_\_\_  
Street City State Zip

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_



## A Summary of Your Rights Under the Fair Credit Reporting Act

*Para informacion en espanol, visite [www.consumerfinance.gov/learnmore](http://www.consumerfinance.gov/learnmore) o escribe a la Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20006.*

The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Here is a summary of your major rights under the FCRA. **For more information, including information about additional rights, go to [www.consumerfinance.gov/learnmore](http://www.consumerfinance.gov/learnmore) or write to: Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20006.**

- **You must be told if information in your file has been used against you.** Anyone who uses a credit report or another type of consumer report to deny your application for credit, insurance, or employment – or to take another adverse action against you – must tell you, and must give you the name, address, and phone number of the agency that provided the information.
- **You have the right to know what is in your file.** You may request and obtain all the information about you in the files of a consumer reporting agency (your “file disclosure”). You will be required to provide proper identification, which may include your Social Security number. In many cases, the disclosure will be free. You are entitled to a free file disclosure if:
  - a person has taken adverse action against you because of information in your credit report;
  - you are the victim of identify theft and place a fraud alert in your file;
  - your file contains inaccurate information as a result of fraud;
  - you are on public assistance;
  - you are unemployed but expect to apply for employment within 60 days.

In addition, all consumers are entitled to one free disclosure every 12 months upon request from each nationwide credit bureau and from nationwide specialty consumer reporting agencies. See [www.consumerfinance.gov/learnmore](http://www.consumerfinance.gov/learnmore) for additional information.

- **You have the right to ask for a credit score.** Credit scores are numerical summaries of your credit-worthiness based on information from credit bureaus. You may request a credit score from consumer reporting agencies that create scores or distribute scores used in residential real property loans, but you will have to pay for it. In some mortgage transactions, you will receive credit score information for free from the mortgage lender.
- **You have the right to dispute incomplete or inaccurate information.** If you identify information in your file that is incomplete or inaccurate, and report it to the consumer reporting agency, the agency must investigate unless your dispute is frivolous. See [www.consumerfinance.gov/learnmore](http://www.consumerfinance.gov/learnmore) for an explanation of dispute procedures.
- **Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information.** Inaccurate, incomplete or unverifiable information must be removed or corrected, usually within 30 days. However, a consumer reporting agency may continue to report information it has verified as accurate.
- **Consumer reporting agencies may not report outdated negative information.** In most cases, a consumer reporting agency may not report negative information that is more than seven years old, or bankruptcies that are more than 10 years old.
- **Access to your file is limited.** A consumer reporting agency may provide information about you only to people with a valid need - usually to consider an application with a creditor, insurer, employer, landlord, or other business. The FCRA specifies those with a valid need for access.



- **You must give your consent for reports to be provided to employers.** A consumer reporting agency may not give out information about you to your employer, or a potential employer, without your written consent given to the employer. Written consent generally is not required in the trucking industry. For more information, go to [www.consumerfinance.gov/learnmore](http://www.consumerfinance.gov/learnmore).
- **You may limit “prescreened” offers of credit and insurance you get based on information in your credit report.** Unsolicited “prescreened” offers for credit and insurance must include a toll-free phone number you can call if you choose to remove your name and address from the lists these offers are based on. You may opt-out with the nationwide credit bureaus at 1-888-567- 8688.
- **You may seek damages from violators.** If a consumer reporting agency, or, in some cases, a user of consumer reports or a furnisher of information to a consumer reporting agency violates the FCRA, you may be able to sue in state or federal court.
- **Identity theft victims and active duty military personnel have additional rights.** For more information, visit [www.consumerfinance.gov/learnmore](http://www.consumerfinance.gov/learnmore).





**States may enforce the FCRA, and many states have their own consumer reporting laws. In some cases, you may have more rights under state law. For more information, contact your state or local consumer protection agency or your state Attorney General. For information about your federal rights, contact:**

**TYPE OF BUSINESS:**

1. a. Banks, savings associations, and credit unions with total assets of over \$10 billion and their affiliates:
  - b. Such affiliates that are not banks, savings associations, or credit unions also should list, in addition to the Bureau:

2. To the extent not included in item 1 above:

- a. National banks, federal savings associations, and federal branches and federal agencies of foreign banks:

- b. State member banks, branches and agencies of foreign banks than federal branches, federal agencies, and insured state branches of foreign banks), commercial lending companies owned or controlled by foreign banks, and organizations operating under section 25 or 25A of the Federal Reserve Act:

- c. Nonmember Insured Banks, Insured State Branches of Banks, and insured state savings associations:

- d. Federal Credit Unions:

3. Air carriers:

4. Creditors Subject to Surface Transportation Board:

5. Creditors subject to Packers and Stockyards Act:

6. Small Business Investment Companies:

7. Brokers and Dealers:

8. Federal Land Banks, Federal Land Bank Associations, Federal Intermediate Credit Banks, and Production Credit Associations:

9. Retailers, Finance Companies, and All Other Creditors Not Listed Above:

**CONTACT:**

- a. Bureau of Consumer Financial Protection  
1700 G Street NW Washington, DC 20006

- b. Federal Trade Commission:  
Consumer Response Center - FCRA  
Washington, DC 20580 (877) 382-4357

- a. Office of the Comptroller of the Currency Customer Assistance Group  
1301 McKinney Street, Suite 3450  
Houston, TX 77010-9050

- b. Federal Reserve Consumer Help Center  
P.O. Box 1200  
Minneapolis, MN 55480

- c. FDIC Consumer Response  
1100 Walnut Street, Box #11  
Kansas City, MO 64106

- d. National Credit Union Administration Office of Consumer Protection (OCP)  
Division of Consumer Compliance and Outreach (DCCO)  
1775 Duke Street  
Alexandria, VA 22314

Asst. Gen. Cnsl. for Aviation Enforcement & Proceedings  
Department of Transportation  
400 Seventh Street SW  
Washington, DC 20590

Office of Proceedings, Surface Transportation Board  
Department of Transportation  
1925 K Street NW  
Washington, DC 20423

Nearest Packers and Stockyards Administration  
Area Supervisor

Associate Deputy Administrator for Capital Access  
United States Small Business Administration  
406 Third Street, SW, 8th Floor  
Washington, DC 20416

Securities and Exchange Commission  
100 F St NE  
Washington, DC 20549

Farm Credit Administration  
1501 Farm Credit Drive  
McLean, VA 22102-5090

FTC Regional Office for region in which the creditor operates or Federal Trade Commission: Consumer Response Center - FCRA  
Washington, DC 20580 (811) 382-4357